

IN THE FIFTH JUDICIAL DISTRICT OF IOWA

IN RE THE MATTER OF THE
CONVERSION OF JASPER, MARION
AND WARREN COUNTY COURT
DOCUMENTS FOR PURPOSES OF
TRAINING

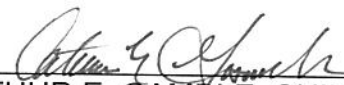
ADMINISTRATIVE ORDER 2014 -9

WHEREAS Iowa Court Rule 16.102 authorizes a Chief Judge of a Judicial District to order the conversion of paper court files to an electronic file for any case not yet subject to the Iowa Rules of Court Chapter 16 Rules Pertaining to the Use of Electronic Document Management System (EDMS)

AND WHEREAS to properly train the staff of the Jasper, Marion and Warren County Clerks of Court, the use of actual court cases is necessary. Accordingly:

NOW, THEREFORE, IT IS HEREBY ORDERED that actual paper case court files may be converted to electronic file format before the respective "Go Live" date for Jasper, Marion and Warren County Clerks' Offices and court system. However, until such time as the actual "Go Live" date occurs, such court files converted during the training process will be maintained in a duplicate paper format and shall be administered for court business in the paper format for all other purposes including court proceedings, notices and judicial rulings.

DATED this 3rd day of February, 2014


ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

Cc: All 5A and 5B Clerks of the District Court and Staff
Elizabeth Baldwin, District Court Administrator
Anne Sheeley and Billie Ramey, Asst. District Court Administrators
Marilyn Lantz, Chief Juvenile Court Officer
All Fifth District District Court Judges
All Fifth District Case Coordinators
Ken Bosier, Information Technology Director, Iowa Judicial Branch – EDMS Trainers
Karen Zeutenhorst, ICIS Staff
Brian Glass, ICIS Staff
Diana Swanson, ICIS Staff
Jonathan Walker, ICIS Staff

FILED
JAN COUNTY, IA.
14 FEB -3 AM 11:44
CLERK DISTRICT COURT

Jasper, Marion and Warren County Attorneys
Jasper, Marion and Warren County Sheriffs
DHS Service Area Manager
Sam Langholz, State Public Defender
Judicial Branch Website – 5th District Administrative Orders
Jasper, Marion and Warren County Bar Associations – for distribution to membership